# Addendum C - PPD ONE DAY ALCOHOL PERMIT REQUEST

1. **TYPE OF LICENSE**
   (Check all that apply)
   - [ ] BEER
   - [ ] WINE
   - [ ] GENERAL
      (Includes beer, wine & distilled spirits)

2. **NAME OF ORGANIZATION**

3. **TAX IDENTIFICATION NUMBER (If Tax Exempt)**

4. **EVENT ADDRESS**

5. **EVENT FACILITY NAME**

6. **EVENT TYPE**
   (ex: Dance, Festival, Fundraising Dinner, Second Saturday)

7. **EVENT DATE**
   From:   To:

8. **HOURS OF EVENT**
   From:   To:

9. **EVENT CONTACT PERSON**
   Phone:

10. **EVENT OPEN TO PUBLIC**
    - [ ] Yes
    - [ ] No

11. **OUTDOOR**
    - [ ] Yes
    - [ ] No

12. **WILL PEOPLE UNDER AGE 21 BE ALLOWED INTO THE EVENT?**
    - [ ] Yes
    - [ ] No

13. **ESTIMATED ATTENDANCE**

14. **ADMISSION FEE**

15. **DRINK TICKET FEE**

16. **WHO RECEIVES PROCEEDS?**

17. **HOURS OF ALCOHOL SERVICE**
    FROM:   TO:

18. **STREET CLOSURE**
    - [ ] Yes
    - [ ] No

19. **LIVE MUSIC**
    - [ ] Yes
    - [ ] No

20. **AMPLIFIED SOUND/DJ**
    - [ ] Yes
    - [ ] No

21. **HOW MANY EVENTS HAS APPLICANT HELD IN PREVIOUS 12 MONTHS?**
    If applicable, please list last two events dates and locations:

22. **HAS THERE BEEN A POLICE RESPONSE TO PREVIOUS PERMITTED EVENT(s)?**
    - [ ] Yes
    - [ ] No

23. **WILL UNIFORMED SECURITY BE PRESENT DURING EVENT?**

24. **NAME OF SECURITY COMPANY:**

25. **NUMBER OF UNIFORMED SECURITY OFFICERS:**

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**THIS SECTION FOR PATTERTON POLICE DEPARTMENT USE ONLY**

26. **APPLICATION RECEIVED BY:**
    Date:

27. **APPLICANT NOTIFIED BY:**
    Date:

28. **MANDATED EVENT CONDITIONS:**
   - [ ] The licensee will provide licensed, uniformed security.
   - [ ] The licensee will provide security from The Patterson Police Department.
   - [ ] Alcohol will be served in plastic/paper cups
   - [ ] Alcohol cups will be identifiable from soft drink cups
   - [ ] Cups will not be larger than 16oz.
   - [ ] Only two (2) cups per sale to a person
   - [ ] For outdoor events, no alcoholic beverages beyond designated fenced in area
   - [ ] Signs must be posted at all exits: “NO ALCOHOL BEYOND THIS AREA”
   - [ ] Volunteers are prohibited from consuming alcohol beverages while working
   - [ ] Fencing may be required around alcohol service area that meets fencing requirement as set forth by Patterson Fire Department

29. **PERMIT REQUEST APPROVED:**
    - [ ] Yes
    - [ ] No

30. **APPROVED BY:**
    Date:
Upon approval, the application will be returned to the contact person listed on this form, or his or her authorized representative.

It is the applicant’s responsibility to complete and submit ABC-221 to the local ABC office in the time period required by ABC.
In addition to the Alcoholic Beverage Control (ABC) guidelines for daily licenses, the Patterson Police Department (PPD) requires the following conditions to be met before approving a request for a One Day Alcohol Beverage Permit:

- Applicants must be at least 21 years of age.
- Permit requests must be submitted at least fourteen (14) calendar days, but no sooner than thirty (30) calendar days prior to the date of the event to allow for proper processing. If application is received less than fourteen (14) calendar days in advance, PPD will try to accommodate the applicant, but cannot guarantee the application’s approval.
- For each permit request received, there will only be one (1) event date listed. If requesting multiple permits for a series of events, please use individual forms for each date.
- Each permit request received is subject to approval from the Chief or his/her designee.
- For those applicants who have already arranged security for a permitted event, please be advised that the security firm is also subject to approval from PPD. To obtain a list of approved security providers, please contact the Patterson Police Department.
- For those applicants who have not arranged security for a permitted event, please be advised that PPD may require that security and/or uniformed police officers be present for the duration of the event. This decision is at the discretion of the Chief or his/her designee and can be based on venue, past history, number of attendees, and/or other circumstances. For a list of approved security providers, please contact the Patterson Police Department.
- Permit requests may be faxed or e-mailed to the Patterson Police Department. Please contact the Patterson Police Department for an e-mail address. If you would like to hand deliver your applications, please deliver to 33 S. Del Puerto Ave.
  
  PH: (209) 892-5071

- Permits will be returned only to the contact listed on the permit request, or his/her authorized representative.

**OTHER HELPFUL TIPS & GENERAL INFORMATION:**

- An approved PPD One Day Alcohol Permit request is supplementary to the “Law Enforcement” signature portion of the ABC license request (ABC-221).
- Please be advised that an approved PPD One Day Alcohol Permit does not necessarily entitle the applicant to an approved ABC Daily License (ABC-221). To review ABC’s instructions and guidelines for obtaining a daily license, please go to www.abc.ca.gov or contact ABC’s Sacramento District office at (916) 419-1319. The ABC’s Sacramento District office is located near Truxel Blvd at 2400 Del Paso Blvd Ste 155 Sacramento, Ca 95834

Be advised that The Patterson Police Department may deny One Day Alcohol Permits based on; incomplete application, inaccurate application, late application, venue, past history, number of attendees, and/or other circumstances.