



Community Development Department
1 Plaza, PO Box 667
Patterson, CA 95363
Ph. 209.895.8020
Fax 209.895.8019
www.ci.patterson.ca.us

SUBDIVISION

This information is provided as a guide to assist you in the preparation of the application for a **Subdivision**. It is also intended to explain the process by which the City analyzes and acts upon the application.

Application Submittal

An application for a Subdivision shall be filed by the applicant or property owner on forms prescribed for this purpose. The application shall be submitted to the Planning Department, 1 Plaza (P.O. Box 667), Patterson, CA 95363.

Processing the Application

The processing time for a completed Subdivision varies depending on the complexity of the application, environmental documentation required and public noticing requirements. A hearing before the Planning Commission will be scheduled and open to the public. It is recommended that the applicant or their agent attend the hearing to speak on behalf of the application and to answer questions the Planning Commission may have.

Note: If the application is not complete within thirty (30) days of receipt the City of Patterson Community Development Department will deem the application incomplete, request additional information or return the application and application fee(s) to the applicant.

Decisions

After the City Council has rendered a decision, you will receive written communication of this determination, and if approved, any conditions of the approval. If not utilized or acted upon, Planned Development permit will expire two (2) years from the date of the determination. Extensions and modifications to the Planned Development permit are subject to specific qualifications as stated per Patterson Municipal Code 18.14.090.



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- F. That the design of the subdivision or type of improvements are not likely to cause serious public health problems;
- G. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision.
- H. That the design of the subdivision will provide, to the extent feasible, for future passive or natural heating or cooling opportunities.

Application Submittal

- 25 copies of the proposed tentative map drawn to scale (**one copy to be 8½ X 11 reproducible**);
- A statement that the tentative map is consistent with the current zoning of the land, and that all discretionary land use approvals, including but not limited to general plan amendments, zoning changes, and conditional use permits, have been obtained;
- A tentative utility plan indicating the location of all public utilities and facilities including, but not limited to, facilities for water, sewer, electric, gas, cable television, and street lighting to be installed to serve the subdivision and any facilities which currently exist within the boundaries of the subdivision;
- A report on provisions for storm drainage, sewage disposal and public utilities along with the location and design of all storm drainage and sewage disposal facilities;
- A written legal description of the subject area;
- A description of all public and semi-public recreational and/or educational areas and facilities proposed to be located within the development, stating anticipated financing, development and maintenance;
- A residential density analysis of the subject area, and the estimated population result in therefrom;
- The height, size, location and use of all buildings to be constructed within the subdivision;
- Typical architectural elevations and/or conceptual renderings of all structures proposed for the development;
- If any residential dwellings are proposed to be used as sales models, an application seeking approval of that use and showing the location of the dwellings to be used as models;



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- A statement indicating the stages of development proposed for the entire development;
- A statement indicating the provisions of an efficient, direct and convenient system of pedestrian and bicycle circulation;
- An engineer's report regarding the proposed grading;
- Geotechnical analysis of the subdivision land;
- Soils analysis of the subdivision land;
- Flood plan information including the amount of flooding that may occur during a 100 year storm, and mitigation measures necessary to protect the subdivision from flooding during a 100 year storm;
- Noise analysis with suggested mitigation measures;
- Required approval letters from other responsible agencies where applicable;
- Circulation diagram and traffic studies including, but not limited to, existing and future traffic, geometrics, number of lanes, level of service, and recommended pavement sections;
- When required by the City Engineer, feasibility or other future impact studies;
- Any other studies required because of peculiarities of the subdivision;
- Proof of owner's interest in the property (copy of deed, tax bill, etc...);
- A written statement of why the proposed subdivision will meet the required findings;
- Title report (if applicable);
- A completed Environmental Information Form;
- Location map;
- A written report which provides the information necessary to explain the physical development proposed if the subdivision is approved;
- Other information / attachments as may be required by the Community Development Director.
- \$3,390.00 Tentative Subdivision Map Fee (additional fees including, but not limited to, engineering and environmental may be required during processing of your application)**



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- Applicant may be required to contract for traffic and/or other impact studies, as determined by the City. Applicant to pay engineer's invoiced costs, including map check and Certificate of Compliance.

Note: Should your project require an environmental review, the applicant is responsible for the environmental filing fees (effective 1-1-2016) as follows:

- Negative Declaration (ND) or Mitigated Negative Declaration (MND)* \$2210.25
- Environmental Impact Report (EIR)* \$3070.00
- Environmental Document Pursuant to a Certified Regulatory Program* \$1043.75
- County Clerk Processing Fee \$57.00
- (*Department of Fish and Game Fees)

Note: At least one copy of all the submittals must be provided as an 8.5 x 11" or 11" x 17" reproducible copy.

Additional information may be required by the Community Development Director during review of your application. Environmental assessment is required for all projects. If your project is not categorically exempt, environmental documents will be prepared and filed at the applicants cost.

The Subdivision Map Act provides fifty (50) days for review of tentative maps, beginning at the time the application is deemed complete and accepted as such. By signing this application, the owner/applicant agrees to extend the above processing time, if required by the City, in order to properly consider and process the subdivision application.



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SUBDIVISION

Project #: _____

Name of Project / Development

Applicant Name

Mailing Address/City/State/Zip

Phone Number

Email

Property Owner

Mailing Address/City/State/Zip

Phone Number

Email

Property Description / Location:

Project Location Address

Assessor's Parcel Number(s) APN:

SIGNATURES: The above information as well as the plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct.

APPLICANT: _____ **DATE:** _____

OWNER: _____ **DATE:** _____