



Community Development Department  
1 Plaza, PO Box 667  
Patterson, CA 95363  
Ph. 209.895.8020  
Fax 209.895.8019  
[www.ci.patterson.ca.us](http://www.ci.patterson.ca.us)

## TENTATIVE PARCEL MAP

This information is provided as a guide to assist you in the preparation of the application for a **Tentative Parcel Map**. It is also intended to explain the process by which the City analyzes and acts upon the application.

### Application Submittal

An application for a Tentative Parcel Map shall be filed by the applicant or property owner on forms prescribed for this purpose. The application shall be submitted to the Planning Department, 1 Plaza (P.O. Box 667), Patterson, CA 95363.

### Processing the Application

The processing time for a completed Tentative Parcel Map varies from one to three months depending on the complexity of the application, environmental documentation required and public noticing requirements. A hearing before the Planning Commission will be scheduled and open to the public. It is recommended that the applicant or their agent attend the hearing to speak on behalf of the application and to answer questions the Planning Commission may have.

**Note: If the application is not complete within thirty (30) days of receipt the City of Patterson Community Development Department will deem the application incomplete, request additional information or return the application and application fee(s) to the applicant.**

### Procedure

#### Tentative Parcel Map:

1. Pre-Application Conference with Planning Department Staff (Optional).
2. Submit Application/Fees
3. Staff Review Application for Completeness.
4. Staff Evaluation of Application.
5. Staff Produces Staff Report and Recommendations.
6. Public Notice sent to the newspaper and surrounding properties at least ten (10) days in advance of the Planning Commission Hearing.
7. Planning Commission Meeting.



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8. Staff Produces Planning Commission Report and Recommendations.
9. Public Notice sent to the newspaper and surrounding properties at least ten (10) days in advance of the Planning Commission Hearing.

## **Building Permits**

Application for a Tentative Parcel Map does not constitute an application for a building permit. Separate building permit applications are required prior to construction. Building permits shall not be issued until the appeal period has expired or any appeals filed have been acted upon by the City Council.

## **Required Findings**

**In order to recommend approval or approve a Tentative Parcel Map the City must find the following:**

- A. That the map is consistent with the applicable general and specific plans of the City of Patterson;
- B. That the design or improvement of the proposed tentative parcel map is consistent with applicable general and specific plans of the City of Patterson;
- C. That the site is physically suitable for the type of development;
- D. That the site is physically suitable for the proposed density of development;
- E. That the design of the tentative parcel map and the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidable injure fish or wildlife or their habitat;
- F. That the design of the tentative parcel map or type of improvements are not likely to cause serious public health problems;
- G. That the design of the tentative parcel map or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed land division.



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## Application Submittal

**ACCOMPANYING MATERIALS REQUIRED:** This application must be accompanied by the following (unless waived in writing by the Community Development Director):

- A written report which provides the information necessary to explain the physical development that will be proposed (if any) if the tentative parcel map is approved;
- A written explanation of why the proposed tentative parcel map will meet the required findings (see above);
- Proof of owner's interest in the property (copy of deed, tax bill, etc...);
- 3 copies of the tentative parcel map (**one copy to be an 8½ x 11 reproducible**);
- Environmental Information Form (attached);
- Location map;
- \$1,670.00 Tentative Parcel Map Fee (additional fees, including engineering, final map, and environmental may be required during processing of your application).**

**Note: Should your project require an environmental review, the applicant is responsible for the environmental filing fees (effective 1-1-2016) as follows:**

- Negative Declaration (ND) or Mitigated Negative Declaration (MND)\* \$2210.25
  - Environmental Impact Report (EIR)\* \$3070.00
  - Environmental Document Pursuant to a Certified Regulatory Program\* \$1043.75
  - County Clerk Processing Fee \$57.00
- (\*Department of Fish and Game Fees)

**Note: At least one copy of all the submittals must be provided as an 8.5 x 11" or 11" x 17" reproducible copy.**

Additional information may be required by the Community Development Director during review of your application. Environmental assessment is required for all projects. If your project is not categorically exempt, environmental documents will be prepared and filed at the applicants cost.

The Subdivision Map Act provides fifty (50) days for review of tentative maps beginning at the time the application is deemed complete and accepted as such. By signing this application, the owner/applicant agrees to extend the above processing time, if required by the City, in order to properly consider and process the subdivision application.



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## TENTATIVE PARCEL MAP

Project #: \_\_\_\_\_

\_\_\_\_\_  
Name of Project / Development

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Mailing Address/City/State/Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Mailing Address/City/State/Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Project Location/Description:

\_\_\_\_\_  
Assessor's Parcel Number(s) APN:

**SIGNATURES:** The above information as well as the plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct.

**APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_