

**City of Patterson  
Recreation & Community Services  
2023 FOOD VENDOR APPLICATION**

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Alternate Contact \_\_\_\_\_ Phone \_\_\_\_\_

Will your space consist of a trailer or tent? (Please circle)                      Trailer/Truck                      Tent

Size of trailer or tent – please list length and width in feet: \_\_\_\_\_

Please list any other equipment you will use: \_\_\_\_\_

If Trailer/Truck (make, model, and license number): \_\_\_\_\_

**FOOD CONCESSIONAIRE ITEM DESCRIPTION**

Please list all items you wish to be considered to be sold. We will limit the sales of like items.  
Once approved to sell, no other vendor will be allowed to sell duplicate items.

Items to be Sold & Description	Selling Price
#1 Main Item:	
#2 Main item:	
#3 Main Item	

Check the Box for the event that you wish to submit an application for:

Date	Event	Booth Fee	Onsite Contact Number
	Spring, Summer, Fall, or Winter	\$150 / for season	
	Spring, Summer, Fall, or Winter	\$150 / for Season	
	Spring, Summer, Fall, or Winter	\$150 / for Season	

Booth fees are not due until your application has been accepted.  
Checks can be made payable to "City of Patterson Recreation Department"

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**TO APPLY FOR CONSIDERATION:** A completed Food Vendor Application and a photo of your booth (including signage) must be submitted for consideration to: City of Patterson, Recreation & Community Services Department. Attn: Recreation Program Vendor , 1033 W. Las Palmas Avenue, Patterson CA 95363 ***The application deadline is 30 days prior to event date.*** Patterson Recreation Department can only accept a limited number of food Vendors, and will be based on overall booth, food items and deadlines. Applicants will be notified via email of all approved items/services and other information regarding the event at least two weeks before event date. Once accepted, selected vendors must remit payment by the deadline outlined in the acceptance letter.

**This is only an application. Completing does not guarantee acceptance. Once approved, the season booth fee must be paid two weeks in advance of the season to secure a location.**

**MENU ITEMS:** The Recreation Department reserves the right to select the types of food to be sold in order to minimize duplication and retains the right to deny the selling of any particular menu item. In such an instance, the vendor will be contacted to discuss alternatives. Priority will be given to those that apply first. Signage should include the description of the product along with price and should be legible and visible at the location where orders are taken. On the application provided, please fill in your menu choices based on the priority on which you would like to be considered #1, #2, #3, in case there is already an approved vendor for one of the items. **No alcoholic beverages can be sold or consumed out of your booth at any time.** A confirmation of all approved menu items will be provided along with notice of acceptance prior to the event. Vendors must agree to only sell approved menu items.

**BOOTH SPACE/LOCATION:** Standard booth space is 10' x 20' (pit space will be accommodated for with prior approval). If you need larger booth space, you must seek approval from the Recreation office. All events are outdoors. Vendors will also have the opportunity to promote your company/business on-site with coupons, menus, promotional materials and name-identified uniformed employees. Booth location is determined by the Recreation Department.

**EQUIPMENT/ELECTRICITY:** Vendors are responsible for providing all operational equipment, including but not limited to: tables, chairs, canopies, tents, ice, etc. Vendors must bring their own power supply and extension cords. Vendors must bring their own water container for filling as necessary, as running water will not be provided.

**MARKETING/PROMOTION:** Vendors agree that all marketing and promotional material will be distributed ONLY from assigned booth location. No member of the organization is to distribute information verbal or printed more than five (5) feet from the assigned booth space. Violating this policy will cause your organization to be dismissed from the grounds without a refund of booth fee.

**VENDOR BEHAVIOR:** Vendors agree to behave in a professional manner or be dismissed from the event grounds without a refund. Any vendor suspected of alcohol or drug usage during the event, set-up or take-down will be dismissed from the event without a refund. Excessive complaints (two or more) from event

participants, staff, or patrons will result in dismissal from the event grounds without a refund of deposit or booth fee. In addition, your organization will not be allowed to participate in future City organized events.

**EVENT HOURS:** Vendor agrees to operate throughout all hours of the event and agrees to remain in booth until official closing time.

**REQUIREMENTS:** Vendors must comply with attached Vendor requirements, Tent/ Canopies/temporary structures and PDF Hot Food Vendor Requirements. See attached.

### CHECKLIST

- Signed and dated application
- Proof of City of Patterson Business License
- Payment of \$150 / Season Vendor Fee
- Copy of your current Driver's License of California ID

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### Submit your completed application to:

By Mail:  
City of Patterson, Recreation & Community Services Department  
1033 W. Las Palmas Avenue  
Patterson CA 95363

**Call:** (209) 895-8080 for questions and information

**By Fax:** (209) 895-8189

**By Email:** [recreation@ci.patterson.ca.us](mailto:recreation@ci.patterson.ca.us)

**DISCLAIMER:** The event will be held rain or shine to the best abilities of the Patterson Recreation Department. Patterson Recreation makes no representation as to the number of potential event attendees and assumes no liability for any financial loss due to vendor's operation at the event.

**INDEMNITY: VENDOR SHALL PROTEST, DEFEND, INDEMNIFY AND HOLD THE CITY OF PATTERSON AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES FREE AND HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, SUITS OR OTHER LITIGATION (INCLUDING ALL COSTS THEREOF AND ATTORNEY'S FEES) OF EVERY KIND AND CHARACTER ARISING AGAINST THE CITY OF PEARLAND AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES OR ANY THIRD PARTY (INCLUDING BUT NOT LIMITED TO, PERSONNEL FURNISHED BY VENDOR OR ITS VENDORS AND SUBCONTRACTORS OF ANY TIER) ON ACCOUNT OF BODILY INJURY (INCLUDING DEATH) OR DAMAGE TO OR LOSS OF PROPERTY IS CAUSED BY THE NEGLIGENCE, GROSS NEGLIGENCE, WILLFUL ACTS OR CONDUCT AND/OR STRICT LIABILITY OF VENDOR, ITS VENDORS OR SUBCONTRACTORS OR ANY OF THEIR RESPECTIVE OFFICERS, DIRECTORS OR EMPLOYEES, OR ANYONE OR MORE OF THEM IN CONNECTION WITH THE EVENT.**

**I have read and agree to the contents of the City of Patterson's food vendor information that has been provided.**

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date